

Personal Data Protection Policy

1. Preliminary Information.

In order to conduct its business, Huzar Power Sp. z o.o. (hereinafter: the Company or the Administrator) collects and uses information identifying individuals.

In this regard, Huzar Power Sp. z o.o. declares that it is the Administrator of your personal data within the meaning of the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016, on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, hereinafter referred to as GDPR.

Huzar Power Sp. z o.o. as the Administrator declares that it makes every effort to ensure all physical, technical, and organisational measures to protect your personal data against accidental or intentional destruction, accidental loss, alteration, unauthorised disclosure, use, or access, in accordance with applicable regulations.

The information provided below is very important, therefore we ask you to carefully read its content:

2. Personal Data Administrator - Contact.

You can contact the Personal Data Administrator in writing at the address: (32-020) Wieliczka, Łany 11 or via email at office@huzarpower.com.

3. Entities to which the use of personal data applies.

Personal data will be processed and used by the Company in relation to individuals who are:

- clients / potential clients of the Company,
- suppliers of goods or services, subcontractors, and other contractors for the Company, including potential entities mentioned above,
- partners, employees, collaborators, legal representatives, attorneys, or representatives of clients, as well as suppliers, subcontractors, and other contractors,
- individuals whose data we process for the purposes of issuing or fulfilling invoices in the context of cooperation with clients, suppliers, subcontractors, and other contractors.

4. Voluntariness of providing personal data.

Providing your personal data to the Administrator is voluntary, with the following stipulations:

- providing data such as: first and last name (in the case of entrepreneurs - company name) and residential address (business address) is necessary for the conclusion and execution of the contract, as without this data, the service cannot be performed,
- providing data such as: first and last name (in the case of entrepreneurs – company name) and residence address (business address), date, number, and other data identifying the order, as well as the date, number, and other data identifying the invoice – is necessary for processing complaints, and in the case of a refund – also providing the bank account number,
- Providing data such as: first and last name (in the case of entrepreneurs – company name) and residence address (business address), tax identification number – is necessary for issuing an invoice for services/deliveries, and this obligation arises from separate legal regulations, and without this data, issuing an invoice will not be possible.

5. Purposes and legal bases for the use of personal data.

Your personal data is processed based on the legal provisions indicated below, for the purposes specified below:

- execution of the ordered service or delivery – based on Article 6(1)(b) of the GDPR (necessity for the conclusion and/or performance of a contract), including:
 - conclusion of a contract (e.g., service order, sale)
 - processing complaints,
 - providing guarantees,

- performing product valuations,
- ensuring proper quality of services,
- handling requests and inquiries related to the execution of the contract,
- necessary to fulfil a legal obligation imposed on the Administrator (legal basis: Article 6(1)(c) of the GDPR, including:
 - issuing invoices and fulfilling other obligations arising from tax law
 - maintaining registers and records related to the GDPR, including the register of individuals who have lodged an objection, e.g., against marketing.

the realisation of the legally justified interests of the Company (legal basis: art. 6 sec. 1 f) GDPR, including:

- establishing, pursuing, or defending against claims (defined legally justified interest of the Administrator, which is for the protection of the Company's financial interest),
- archival and evidential purposes, to secure information that may serve to demonstrate facts (defined legally justified interest of the Administrator, which is having information needed, e.g., by state authorities, common courts, and other institutions authorised to request such information from the Administrator based on applicable legal provisions),
- presenting details of the current commercial offer of the Administrator, handling inquiries related to the offer and the contract (defined legally justified interest of the Administrator, which for the Company is information about the services provided and the promotion of the services/goods offered).
Your personal data is processed electronically and manually, in accordance with the procedures related to the processing purposes mentioned above.

6. Entities to whom we may transfer personal data.

Your personal data may be transferred to the following recipients (including other administrators processing personal data on their own or for the purpose of achieving the data processing goals by the Company):

- employees and collaborators who need access to the data to fulfil the Company's obligations;
- entities processing data on behalf of the Company, participating in the execution of the following activities:
 - entities participating as intermediaries in the sale of the Company's services,
 - servicing our IT systems or providing IT tools,
 - entities providing the Company with advisory, consulting, auditing, legal, tax, and accounting services;
- other data administrators processing data on their own behalf:
 - cooperating entities;
 - entities conducting postal or courier activities;
 - to entities acquiring receivables;
 - to entities conducting payment activities (banks, payment institutions);
 - to entities cooperating with the Company in handling accounting, tax, and legal matters – to the extent that they become data administrators;
 - to state authorities, such as courts, prosecutors, tax authorities.

7. As the Administrator of your personal data, we declare and ensure that the Company:

- will not make automated decisions, including those resulting from profiling as defined by GDPR,
- will not transfer your personal data to a third country or international organisation.

8. Data retention period.

Your personal data will be retained by the Company for the period:

- resulting from separate, applicable legal regulations regarding the retention of personal data (e.g., for personnel, accounting, tax purposes),
- necessary for fulfilling obligations arising from commercial contracts – for the duration of their execution and the time during which claims related to the performance of the contract can be pursued (limitation periods), from the date of the contract conclusion – until the effective recovery of claims arising from it,
- for the realisation of the Company's legitimate interests, including but not limited to: pursuing claims, conducting direct marketing by the Company, contacting individuals representing the Client/Supplier.

9. Rights related to the use of personal data.

In connection with the processing of personal data, you have the right from the Administrator to:

- access your personal data, including information about the data held by the Administrator, and the right to obtain a copy of the personal data;
- rectify personal data if they are incorrect and to complete incomplete data;
- request the deletion of personal data (limited to situations specified by GDPR, i.e., when the data is no longer necessary for the purposes for which it was collected or processed, or their processing was unlawful),
- request the restriction of personal data processing;
- request the transfer of personal data;
- lodge a complaint with the data protection authority, i.e., the President of the Personal Data Protection Office (address: ul. Stawki 2, 00-193 Warsaw) in the event of unlawful processing of personal data;
- withdraw at any time any consent granted without providing reasons;
- the right to object to:
 - processing data for marketing purposes,
 - processing personal data for purposes arising from so-called legitimate interests pursued by the Administrator – for reasons related to the specific situation of the data owner.

10. Additional information regarding rights.

The rights mentioned above in point 9 can be exercised at any time by submitting a relevant request to the Administrator.

The Administrator is obliged to provide you with information about actions taken in connection with requests without undue delay, no later than within one month of receiving the request.

If necessary, the period mentioned above may be extended by an additional two months due to the complicated nature of the request or the number of requests, of which the requester will be informed before the expiration of the month from the submission of the request.

Failure to act by the Administrator requires immediate notification, no later than within one month of receiving the request, of the reasons for not taking action and the possibility of lodging a complaint with the President of the Personal Data Protection Office.

The Administrator will inform each recipient to whom your personal data has been disclosed about the rectification or completion, or deletion, or restriction of processing of your personal data, unless this proves impossible or involves a disproportionate effort.

11. Cookie policy.

1. Definition: Cookies are text files. They are created automatically by web browsers when visiting and using websites. They are sent by the website and stored on the user's device. The data obtained through cookies can only be read by the website that created the cookie. The website does not have access to cookies that it did not create and for which access has not been granted by the cookie's creator.

2. Granting consent: According to the requirements of the Telecommunications Law and GDPR, configuring the browser to allow the installation of cookies on the computer is considered confirmation of consent to the use of cookies. If there are no changes to the settings and the user continues to use this website, it is assumed that the user consents to the use of cookies necessary for the proper functioning of the website. You have the right to refuse the storage and reading of cookies on your device (computer, phone). To do this, you should select the appropriate settings in your web browser options or not give consent if the application on the website asks for it. Configuring the browser in a way that blocks the installation of cookies for specific websites chosen by the user or for all websites may result in the loss of certain functionalities and hinder or prevent the full use of its capabilities.

3. Used cookies: Our Company's website uses cookies; these are:

- necessary cookies that ensure the proper functioning of our site and its basic functions, without which it is impossible to ensure the security of the website and the proper use of our online services - they are exempt from the obligation to obtain consent (Article 173(3) of the Telecommunications Law),
- functional cookies that remember your selected preferences regarding Privacy (granted consents), filling out the forms provided by us online for subscribing to the Newsletter or placing an order through the Online Store, saving the contents of the cart, monitoring login status, and proper order fulfilment.

The administrator of your personal data is Huzar Power Sp. z o.o. based in Wieliczka (32-020), ul. Łany 11.

You can contact the Administrator at the email address: office@huzarpower.com or by mail by sending a letter to the Administrator's address.

Huzar Power Sp. z o.o.